

**BOGGY CREEK IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Monday, June 15, 2015 at 4:00 p.m. at 9801 Lake Nona Road, Orlando, FL 32827. Members listed below constituted a quorum.

Richard Levey	Vice Chair
Damon Ventura	Assistant Secretary
Thad Czapka	Assistant Secretary

Also attending:

Michael Eckert	Hopping Green & Sams
John Florio	Donald W. McIntosh Associates
Larry Kaufmann	Tavistock Development Company
Joe MacLaren	Fishkind & Associates
Brad Reed	Fishkind & Associates
Doris Houck	Fishkind & Associates

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the general public present.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
the May 18, 2015 Board of
Supervisors' Meeting**

Board Members reviewed the minutes from the May 18, 2015 Board of Supervisors' meeting. Mr. Florio provided edits.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the minutes of the May 18, 2015 Board of Supervisors' meeting, as corrected.

FOURTH ORDER OF BUSINESS

Consideration of Letter of Resignation submitted by Thaddeus Seymour, Jr.

Mr. MacLaren requested a motion to accept with regrets the resignation of Mr. Seymour.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District accepted with regrets the resignation of Mr. Seymour.

Mr. MacLaren stated that that creates a vacancy on the Board that can be filled by majority vote of the Board Members if they wanted to do that at this time but there is no obligation for them to do that. A discussion took place about a possible replacement. No nomination was announced at this time.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2015-05, Election of Officers. -Tabled

SIXTH ORDER OF BUSINESS

Discussion Related to the proposed O & M budget for Fiscal Year 2015-2015-Tabled

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2015-06, Declaring FY 2015-2016 O&M Assessments
a. FY 2015-2016 O & M Budget
b. Methodology Report - Tabled

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2015-07, Setting Public Hearing on FY 2015-2016 O&M Assessments -Tabled

NINTH ORDER OF BUSINESS

Consideration of Recommendation to Award Landscape, Hardscape, Irrigation, and Construction Contract for Lake Nona Boulevard Phase 3

Mr. Kaufmann distributed the Construction Committee’s recommendation for the bids. Mr. Florio stated that Valley Crest Landscape Development had a bid amount of \$1,329,685.67. Commercial was \$1,408,662.15. After reviewing the two bids out of the four that were requested it is his recommendation that Valley Crest be awarded points based on the advertisement of this project of Workload at 19 points, experience at 15 points, understanding the scope of work 30 points, Base price 35 points for a total score of 99 points. Commercial Landscaping received full points except for their understanding scope of work simply because of their low bid on the breakdown for maintenance. It was extremely low based on the volume of work that would be required for the annual maintenance. The low bid was Valley Crest at 99 points and the Construction Committee recommended to the Board that the District award the contract to Valley Crest at the bid amount.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the ranking of the Construction Committee and authorized the District Engineer to pursue contract with Valley Crest.

TENTH ORDER OF BUSINESS

Consideration of Recommendation to Award Entry Monument Construction Contract for Lake Nona Boulevard Phase 3

Mr. Florio explained the bid tabulations. Sloan Builders, Inc came in with an amount of \$189,792.00 and Seminole Masonry; LLC came in with an amount of \$273,497.84. These two Contractors are both familiar to the Construction Committee and the project. He recommended that Sloan Builders, Inc be awarded with the contract.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Construction Committee’s recommendation to award the Entry Monument Construction Contract to Sloan Builders, Inc.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District authorized the Chair to enter into contract with Sloan Builder’s, Inc for the amount of \$189,792.00.

ELEVENTH ORDER OF BUSINESS

Review and Acceptance of FY 2014 Audited Financial Report

Mr. MacLaren explained the report to the Board. Auditors found that the District’s financial statements presented fairly. All material respects the financial position of the District. There were no deficiencies in internal controls in the District Manger’s accounting practices. Mr. MacLaren requested a motion to accept the FY 2014 Audited Financial report.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District accepted the FY 2014 Audited Financial Report.

TWELFTH ORDER OF BUSINESS

Consideration of Requisition Nos. 76-86 Approved in May 2015 in the amount of \$227,625.22

Board Members reviewed Requisition Nos. 76-86 Approved in May 2015 in the amount of \$227,625.22

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified payment of Requisition Nos. 76-86 in the amount totaling \$227,625.22.

THIRTEENTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures Paid in May 2015 in the amount of \$39,037.22

Board Members reviewed the expenditures in the amount of \$39,037.22 paid in May 2015. There were no questions.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in May 2015 in the amount totaling \$39,037.22

FOURTEENTH ORDER OF BUSINESS

Recommendation of Work Authorization/Proposed Services

Mr. Kaufman had no Work Authorizations for this District.

FIFTEENTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

Board Members reviewed the Statement of Financial Position and Budget to Actual YTD. The District is under budget. No action required.

SIXTEENTH ORDER OF BUSINESS

Staff Reports

District Counsel – Mr. Eckert stated that at the next meeting the Board will be approving some resolutions and he has given advice to the District Manger that the District needs to go ahead and notice the District's assessments this year.

District Manager – No report

District Engineer – Mr. Florio presented a Construction Status Memorandum dated June 15, 2015 (Minutes Exhibit A). Mr. Florio explained that the traffic signals for Lake Nona Blvd. at Veterans Way, Lake Nona Blvd. at Tavistock Lakes Blvd., Lake Nona Blvd. at Nemours Parkway, Lake Nona Blvd at SR 417 and Lake Nona Blvd. is now complete and all signals are operating. Staff is pursuing prices on the revised signing and marketing plans, through Jr. Davis Construction. No action required.

Mr. Florio presented Change Order No. 7 in the amount of \$7,786.51 for placing and compacting fill at the Future Lift Station Site LS#9 and Change Order No.8 in the amount of \$8,293.44 for additional DOT signage and removal and replacement of thermoplastic striping. Mr. Florio presented Change Order No. 2 in the amount of \$8,343.00 for changes to storm structure-307 per the revised plan. It is still under review.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the actions contained in the Construction Contract Status memorandum from the District Engineer Dated June 15, 2015.

Construction Supervisor – No report.

SEVENTEENTH ORDER OF BUSINESS

**Supervisor and Audience
Comments & Adjournment**

Mr. MacLaren asked for any supervisor or audience comments, hearing none suggested a motion to adjourn. There was no objection.

On Motion by Mr. Levey, Second by Mr. Czapka, with all in favor, the June 15, 2015 meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair